



Notice of meeting of

Executive Member For Corporate Services and Advisory Panel

To:	Councillors Healey (Chair), Jamieson-Ball (Executive Member), Looker (Opposition Spokesperson), Pierce and R Watson
Date:	Tuesday, 11 September 2007
Time:	5.30 pm
Venue:	Guildhall

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Monday 10 September 2007, if an item is called in *before* a decision is taken, *or*

4:00 pm on Thursday 13 September 2007, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point, members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Exclusion of Press and Public

To consider the exclusion of the press and public from the meeting during consideration of the following:

Annexes A, B, C, and D to Agenda Item 8 (National Non-Domestic Rates/Sundry Debtors/Council Tax And Overpaid Housing Benefit Accounts Submitted For Write-Off) on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under paragraphs 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

Annex B to Agenda Item 9 (Yorkshire Purchasing Organisation) on the grounds that it contains information relating to the financial or business affairs of any particular person, including the authority holding that information. This information is classed as exempt under paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972 (as revised by The Local Government (Access to Information) (Variation) Order 2006).

3. Minutes (Pages 1 - 6)

To approve and sign the minutes of the meeting of the Executive Member for Corporate Services and Advisory Panel held on 24 July 2007.

4. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Executive Member's remit can do so. The deadline for registering is Monday 10 September 2007, at 5.00 pm.

5. Forward Plan Update (Pages 7 - 20)

To receive an update on the Resources Directorate items which are listed on the Forward Plan.

Executive Member to consider the advice of the Advisory Panel upon the following items of business and to make a decision on those items or to note the information as required:

ITEMS FOR DECISION

6. Resources First Performance & Financial Monitor: (Pages 21 - 74)

This report combines performance and financial information for the Directorate of Resources for Monitor 1, 2007/08. The performance element covers key and Council Plan indicators and projects, and the financial aspect deals with capital, revenue and Treasury Management variances.

7. Shared Service Initiative for Audit & Fraud Services in the North Yorkshire Region (Pages 75 - 84)

The purpose of this report is to advise Members of discussions between York and North Yorkshire County Council (NYCC) regarding the business benefits of moving towards a shared service solution for internal audit and fraud services.

8. National Non-Domestic Rates/Sundry Debtors/Council Tax And Overpaid Housing Benefit Accounts Submitted For Write-Off (Pages 85 - 100)

This report asks for Member approval to write-off irrecoverable accounts each one over £2,000 in value, for National Non-Domestic Rates (Annex A), Sundry Debtors (Annex B), Housing Benefit Overpayments (Annex C) and Council Tax (Annex D) as per the attached confidential Schedules.

9. Yorkshire Purchasing Organisation (YPO) (Pages 101 - 110)

The purpose of this paper is to advise Members of the financial performance of the Yorkshire Purchasing Organisation (YPO) contained in Confidential Annex B.

ITEMS FOR INFORMATION

10. Supplier & Contract Management System (SCMS) (Pages 111 - 120)

The purpose of this paper is to inform Members of the progress made in implementing and deploying the Supplier and Contract Management System (SCMS) at City of York Council.

11. Introduction of the Local Housing Allowance (Pages 121 - 126)

This report advises members of the introduction of the Local Housing Allowance from April 2008 and its implications for the calculation and payment of Housing Benefit. This report is for information only and no decision is required.

12. Update On Gershon Efficiency Savings (Pages 127 - 132)

This report is for information only and gives an update on progress against the Gershon efficiency targets in the light of the 2006/07 out-turn (backward look) and the 2007/08 forecast (forward look).

13. Review and Strategy for the Council's Commercial Property Portfolio (Pages 133 - 136)

This report introduces Members to the strategic review of the commercial property portfolio which is currently being prepared, and invites Members' views on the process and options. Officers will give a presentation to introduce the scope of the portfolio and look at some future options.

URGENT BUSINESS

14. Any Other Matters which the Executive Member decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Tracy Johnson

Contact details:

- Telephone – (01904) 551031
- E-mail – tracy.johnson@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.